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**LORETO HOUSE**  
7, MIDDLETON ROW  
KOLKATA - 700071  
E-mail : loretohouse.school@gmail.com  
Website : www.loretohousekolkata.com  
**WB020**

### Registration Process for Online Application

#### General Information for LOWER NURSERY Application for the Session – 2025 – 2026

1. Please read the 'General Information' carefully before filling in the Application Form.
2. All entries should be made in ENGLISH and in BLOCK LETTERS.
3. This Application Form is for the Lower Nursery class **ONLY**.
4. Eligibility : Date of Birth - Born between 1st April 2021 and 31st March 2022 (both days included).
5. Proof of Age : Municipal Corporation birth certificate. (max size : 500kb, format : pdf)  
For Catholic students Municipal Corporation and Baptism certificate. (max size : 500kb, format : pdf)
6. Please attach **any one** of the following as proof of your address. No other proof will be acceptable. (max size : 500kb, format : pdf)
  - a. Aadhaar card
  - b. Current Electricity Bill
  - c. Voter's Identity Card
  - d. Passport
7. Family photograph (please include immediate family members) to be uploaded with the form. (max. size : 500kb, format : jpg, jpeg)
8. Proof of income - Salary statements or Income Tax Return declaration of both parents (max size : 500kb, format : pdf).
9. The cost of the Application Form is Rs. 800/-.
10. The application form will stand cancelled in the following cases:
  - a. Incorrect information / Incomplete Form
  - b. Recommendation / Reference Letters
11. The list of candidates selected for an Interactive session will be displayed on our website on the specified date. **Please do not make any enquiries before that.**
12. Parents of selected candidates must carry the Original documents and the receipt of payment for the Interactive session.
13. Kindly submit a **HARD COPY** of the application form along with copies of the attachments in the drop box at Loreto House, 7, Middleton Row, Kolkata – 700071 between August 02, 2024 to August 24, 2024 (from 02:00pm to 04:00pm).

**THE APPLICATION FORM WILL BE AVAILABLE ONLINE FROM  
AUGUST 01, 2024 (04:00PM ONWARDS) TO AUGUST 20, 2024  
(TILL 04:00PM), BOTH DAYS INCLUDED.**

